

Center Name: Little Lobitos		Address: 5015 4th St NW Albuquerque, NM 87106			Phone: (505)345-0971		
License Number: 158624	Issue Date: 10/28/2016	Expiration Date: 10/27/2017	Type: 3 Star FOCUS Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2: 26	Under Age 2: 10	Night Care: 0	Playground: 34	Over 2: 10	Under 2: 3		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	6:20	6:20	6:20	6:20	6:20	Closed	Closed
Closing Times:	07:00 PM	07:00 PM	07:00 PM	07:00 PM	07:00 PM		
# of Classrooms: 2	Purpose: Annual		Date: 08/09/2017		Time: 10:00 AM		
Comments Provided Resource Materials							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.11 A TYPES OF LICENSES	N/A
8.16.2.11 B RENEWAL OF LICENSE	N/A
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	N/A
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	N/A
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	N/A
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Regulation: 8.16.2.21B(3)(c) <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Date to be Completed: 09/11/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	N/A

Administrative Requirements

8.16.2.22 A ADMINISTRATION RECORDS	Non-compliance
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Center Name: Little Lobitos	License Number: 158624	Date: 08/09/2017
Administrative Requirements		
<p><u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current child care regulations. Regulation: 8.16.2.22A</p> <p><u>Corrective Action Plan</u> The center will post the missing item. Date to be Completed: 09/11/2017</p>		
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected	
<p>8.16.2.22 C POLICY AND PROCEDURES</p> <p><u>Deficiencies</u> The center did not have available for review written policies and procedures covering emergency evacuation and disaster preparedness (Components missing); expulsion of children. Regulation: 8.16.2.22C(1)-(8)</p> <p><u>Corrective Action Plan</u> The center will complete written policies and procedures for the missing area(s). Date to be Completed: 09/11/2017</p>	Non-compliance	
8.16.2.22 D FAMILY HANDBOOK	Not Inspected	
<p>8.16.2.22 E CHILDREN'S RECORDS</p> <p><u>Deficiencies</u> Of the 16 children's records reviewed, 4 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.22E(1)(e)</p> <p><u>Corrective Action Plan</u> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. Date to be Completed: 09/11/2017</p> <p><u>Deficiencies</u> Of the 16 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information. Regulation: 8.16.2.22E(2)(b)</p> <p><u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file. Date to be Completed: 09/11/2017</p>	Non-compliance	
8.16.2.22 F PERSONNEL RECORDS	Non-compliance	

Center Name: Little Lobitos	License Number: 158624	Date: 08/09/2017
Administrative Requirements		
<p><u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 5 staff records does/do not include employment history verification. See Staff Records 8.16.2.22 form for staff with this missing information. Regulation: 8.16.2.22F(1)(e)</p> <p><u>Corrective Action Plan</u> The center will complete employment history verification and retain on file. Date to be Completed: 09/11/2017</p> <p><u>Deficiencies</u> The center failed to have 3 out of 5 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information. Regulation: 8.16.2.22F(1)(f)</p> <p><u>Corrective Action Plan</u> The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction. Date to be Completed: 09/11/2017</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 5 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan. Regulation: 8.16.2.22F(1)(n)</p> <p><u>Corrective Action Plan</u> The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file. Date to be Completed: 09/11/2017</p>		
8.16.2.22 G PERSONNEL HANDBOOK		Not Inspected
Personnel & Staffing		
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
<p>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 5 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation. Regulation: 8.16.2.23B(2)(a)</p> <p><u>Corrective Action Plan</u> Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children . Date to be Completed: 09/11/2017</p>		Non-compliance
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES		Compliance
Services & Care of Children		
8.16.2.24 A GUIDANCE		Compliance

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Services & Care of Children		
8.16.2.24 B NAPS OR REST PERIOD		Compliance
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Compliance
8.16.2.24 D DIAPERING AND TOILETING		Compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM <u>Deficiencies</u> The center does not provide children in the Preschoolclass room(s) sufficient materials for indoor activities so that at any one time each child can be individually involved. There are not sufficient art materials for children. Regulation: 8.16.2.24I(4) <u>Corrective Action Plan</u> Additional materials will be obtained. Date to be Completed: 09/11/2017		Non-compliance
8.16.2.24 J OUTDOOR PLAY AREAS <u>Deficiencies</u> The playground equipment isn't inspected weekly. Regulation: 8.16.2.24J(4) <u>Corrective Action Plan</u> The facility will hold weekly inspections of their playground equipment. Date to be Completed: 09/11/2017		Non-compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		N/A
Food Service		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Non-compliance

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Health & Safety Requirements

Deficiencies

The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). (1)

Regulation: 8.16.2.26B(1)

Corrective Action Plan

All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

Date to be Completed: 09/11/2017

Deficiencies

The center's first aid kit does not contain A thermometer.

Regulation: 8.16.2.26B(2)

Corrective Action Plan

Missing items will be added to the first-aid kit; staff will be reminded to replace any item used.

Date to be Completed: 09/11/2017

8.16.2.26 C MEDICATION	Non-compliance
<p><u>Deficiencies</u></p> <p>When medication is no longer needed, it is not returned to the parents or guardians or destroyed but it remains in the center.</p> <p>There are 4 medications in refrierator, center does not administer medications.</p> <p>Regulation: 8.16.2.26C(5)</p> <p><u>Corrective Action Plan</u></p> <p>Medication no longer needed or expired will be returned to the parents or guardians or destroyed.</p> <p>Date to be Completed: 09/11/2017</p>	

8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	N/A
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8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	Compliance
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Buildings, Grounds & Safety

8.16.2.29 A HOUSEKEEPING	Non-compliance
<p><u>Deficiencies</u></p> <p>The Equipment are not in good repair as evidenced by sink in dramatic playa area is chipped, doors are taped shut.</p> <p>Regulation: 8.16.2.29A(1)</p> <p><u>Corrective Action Plan</u></p> <p>Repairs will be completed and a system for routine inspection of the center and premises will be established.</p> <p>Date to be Completed: 09/11/2017</p>	

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Buildings, Grounds & Safety

Deficiencies

The Equipment are not in good repair as evidenced by refrigerator handle in dramatic play is not secured.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/11/2017

Deficiencies

The Premises are not in good repair as evidenced by wall at sink (upstairs) is chipping.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/11/2017

Deficiencies

The premises in the preschool classrooms are not safe in that chairs are stacked on furniture.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Date to be Completed: 09/11/2017

Deficiencies

The Floors are not in good repair as evidenced by floor tile in kitchen is cracked.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/11/2017

Deficiencies

The staff restroom has a heavy accumulation of storage . (excessive amount of storage).

Regulation: 8.16.2.29A(1)

Corrective Action Plan

A routine will be established to assess all areas of the premises for cleanliness , safety and potential hazards.

Date to be Completed: 09/11/2017

Deficiencies

The Equipment are not in good repair as evidenced by benches on playground are peeling contact paper and weathered.

Regulation: 8.16.2.29A(1)

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/11/2017

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Buildings, Grounds & Safety		
<p><u>Deficiencies</u> The premises in the outdoor covered patio are not safe in that covered patio showing signs of water damage and is bowed. Regulation: 8.16.2.29A(1)</p> <p><u>Corrective Action Plan</u> The safety violation will be corrected and a system for routine safety inspection developed. Date to be Completed: 09/11/2017</p>		
8.16.2.29 B PEST CONTROL		Compliance
<p>8.16.2.29 C MECHANICAL SYSTEMS</p> <p><u>Deficiencies</u> A window used for ventilation in the preschool does not have a screen . Regulation: 8.16.2.29C(4)</p> <p><u>Corrective Action Plan</u> Windows and doors used for ventilation will be properly screened. Date to be Completed: 09/11/2017</p>		Non-compliance
8.16.2.29 D WATER AND WASTE		Compliance
<p>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</p> <p><u>Deficiencies</u> Lighting in the cafeteria is not sufficient. Regulation: 8.16.2.29E(1)</p> <p><u>Corrective Action Plan</u> The area will have additional lighting provided. Date to be Completed: 09/11/2017</p>		Non-compliance
8.16.2.29 F EXITS AND WINDOWS		Compliance
<p>8.16.2.29 G TOILET AND BATHING FACILITIES</p> <p><u>Deficiencies</u> A self-contained room for Infant - (6 wk. - 12 mo.) does not have one sink with hot and cold running water. Restroom has an excessive amount of storage, leaving sink and toilet inaccessible. Regulation: 8.16.2.29G(1)</p> <p><u>Corrective Action Plan</u> A sink will be added. Date to be Completed: 09/11/2017</p>		Non-compliance
<p>8.16.2.29 H SAFETY COMPLIANCE</p> <p><u>Deficiencies</u> The center failed to conduct an emergency preparedness practice drills for at least once a quarter. Regulation: 8.16.2.29H(1)</p> <p><u>Corrective Action Plan</u> A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. Date to be Completed: 09/11/2017</p>		Non-compliance

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Buildings, Grounds & Safety

Deficiencies

The center failed to conduct a fire drill for the month(s) of May; June; July.

Regulation: 8.16.2.29H(2)

Corrective Action Plan

A monthly fire drill will be held and recorded.

Date to be Completed: 09/11/2017

Deficiencies

The center does not have verification of an annual fire inspection from the fire authority having jurisdiction.

Regulation: 8.16.2.29H(3)(e)

Corrective Action Plan

An annual fire inspection will be requested from the fire authority having jurisdiction over the center.

Date to be Completed: 09/11/2017

Deficiencies

The center's fire extinguishers is not properly maintained; inspected yearly.

Regulation: 8.16.2.29H(3)(k)


Corrective Action Plan

Equipment will be maintained and inspected yearly.

Date to be Completed: 09/11/2017

8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance
8.16.2.29 J PETS	N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



08/09/2017



08/09/2017

Surveyor:Helen Waldorf	Date	Facility Rep:Karime Reyes	Date
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